

COMPANY DRINKS BOARD OF DIRECTORS

HOW TO APPLY

Deadline for applications: 12th May 2023 at 5pm

Send max 1 page written cover letter or max 5 minutes audio/video:

- Tell us why you are interested in joining Company Drinks' board of Directors
- Tell us about the experience and skills you would be bringing to the Company Drinks board
- Please indicate if you are available for board meetings quarterly on Monday late afternoons (generally 4pm-5.30pm)

Also attach a short CV (max 2 pages), as above, this can be written or an audio or video file. Please include the **contact details of two people** we can approach for references, if required.

Please let us know in your application, or by email, if there are any physical / language / wellbeing access considerations we could make ahead of contacting you, or ahead of arranging online interviews. We will do our best to be as accommodating as possible.

Send your application with subject: 'Application: Board Member' to walt@companydrinks.info

We will aim to respond to all applicants as soon as possible. However, as we are a small, part-time team, if you have not heard from us by 19th May, please assume that, unfortunately, you have not been selected for an interview this time.

If you have any questions, or would like to discuss any aspect of this role in advance of applying, please contact Walter (they/he) by email walt@companydrinks.info. Please note, Walter works 2 days a week (generally Thursday and Friday) so allow plenty of time for a response.

Interviews will take place on 22nd May between 4pm-7pm, over Zoom. We aim to respond to candidates by 29th May.

The following board meeting will be on 5th June, 4pm-5.30pm, over Zoom. There will also be opportunities to meet our team and keyholders.

Company Drinks welcomes all applicants and wants the team to reflect the diversity of the communities we work with. We recognise that Company Drinks and the growing/craft food industry does not currently represent the population of the UK, and more specifically, that of the London Borough of Barking and Dagenham, and we are committed to addressing this in our recruitment process. We would like to encourage applications from Black, Asian, Minority Ethnic, disabled and LGBTQ+ background as they are underrepresented in the team.